

Starkville Oktibbeha Consolidated School District
Regular School Board Meeting
Tuesday, March 5, 2024 6:00 pm Greensboro Center Boardroom
401 Greensboro St., Starkville, MS 39759

Agenda Item Cover Sheet



Agenda Item:	Elementary Camera Bid Request
Submitted By:	David Hill

Subject:

I am requesting that the SOCSO School Board permit the Technology Department to submit a Request for Proposal to install cameras for Henderson Ward Stewart and Sudduth Elementary Schools.

Summary:

Currently, Henderson Ward Stewart and Sudduth Elementary are the only schools within SOCSO that do not have school wide cameras.

We are anticipating adding approximately 40 inside cameras and 15 outside cameras for Sudduth and 50 inside cameras and 23 outside cameras for Henderson Ward Stewart.

If you have any questions or would like more information, please let me know.

Funding Source (if applicable):

Federal Security Grant

For more Information Contact:

David Hill

STARKVILLE OKTIBBEHA CONSOLIDATED SCHOOL DISTRICT

GREENSBORO CENTER, 401 GREENSBORO STREET
STARKVILLE, MS 39759



TONY McGEE, Ph.D.
SUPERINTENDENT

TELEPHONE (662) 324-4050
FACSIMILE (662) 324-4068

MAR 20 2024

Notice of Bid

The Starkville Oktibbeha Consolidated School District Board of Trustees will accept bids until 10:00 a.m. on Thursday, March 28, 2024, for camera systems for HWS and Sudduth Elementary. Bids will be publicly opened and read aloud at 10:30 a.m. on March 28, 2024. Complete specifications may be obtained under Quick Links>Elementary Camera Bid on the SOCSO website, starkvillesd.com, or picked up at the Greensboro Center, 401 Greensboro Street Starkville, MS 39759.

No bid shall be accepted or considered after such scheduled time. The Board of Trustees of the Starkville Oktibbeha Consolidated School District reserves the right to waive informalities and to reject any/or all bids as might be in the best interest of the school.

Publish: March 8, 2024, and March 15, 2024

STARKVILLE OKTIBBEHA CONSOLIDATED SCHOOL DISTRICT

REQUEST FOR BID

Henderson Ward Stewart and Sudduth Elementary School Camera RFP

Starkville Oktibbeha Consolidated School District
Technology Department
401 Greensboro Street
Starkville, MS 39759

Bid Deadline: Thursday, March 28, 2024, 10:00 a.m.

Bid Opening: Thursday, March 28, 2024, 10:30 a.m.

NO BID ACCEPTED AFTER 10:00 AM

Henderson Ward Stewart and Sudduth Elementary School Camera RFP

Throughout this document, the word “District” or “SOCSD” refers to Starkville Oktibbeha Consolidated School District, “HWS” refers to Henderson Ward Stewart Elementary School and “SES” refers to Sudduth Elementary School.

Subject

The Starkville Oktibbeha Consolidated School District is seeking proposals for cameras, licenses, and accessories for Henderson Ward Stewart Elementary School (HWS) and Sudduth Elementary School (SES). SOCSD is looking for cameras and equipment that are 100% compatible with our existing Rhombus System. It is strongly encouraged that all versions of recommended product consist of the most current product lines available – not versions of older technology that simply have new or revised components.

Purpose

This RFP is to provide video surveillance cameras, cabling, and installation of all components. The cameras **MUST** be compatible with our existing Rhombus System. The video management systems shall be based on the Rhombus hosted security platform. The cameras should be the Rhombus (or equivalent) models described in this RFP which is compatible with Rhombus System.

Background

SOCSD is extending our current camera infrastructure for two of our elementary schools. These schools house approximately 2000 Pre-K thru 4th grade students. We will deploy approximately 40 inside cameras and 15 outside cameras for Sudduth and 50 inside cameras and 23 outside cameras for Henderson Ward Stewart. The cameras will connect to our existing hosted Rhombus system.

General Requirements

- Cameras **MUST** be compatible with our existing Rhombus system.
- All Bids must include specifications of exact module cameras and accessories to be included.
- Bidder **MUST** attend the mandatory walk through.
- Bidder **MUST** be an authorized Rhombus dealer.
- SOSD reserves the right to adjust quantities depending on bid results and the amount budgeted.
- Bids should provide for service and maintenance of video surveillance system for one year from date of completion.
- Bids should provide a warranty period of three (3) years from date of completion
 - This is the manufacturer’s standard for which manufacturer agrees to repair or replace components of cameras that fail in materials or workmanship.
- Video cameras must be networkable.

Proposal Forms

Send sealed proposals and supporting documentation to:

Dr. Tony McGee
Henderson Ward Stewart and Sudduth Elementary School Camera RFP
401 Greensboro Street
Starkville, MS 39759

Do Not Fax Proposals.

Proposals will be received by the district at the address shown above **until 10:00 am on 3/28/2024**. Proposals must be mailed to the address above in time for delivery before the closing date or hand delivered.

Schedule of Events:

Release of RFP to vendors	03/6/2024
Mandatory Site Visit	03/19/2024 <u>or</u> 03/21/2024
Deadline for Submission of Proposals	03/28/2024 10:00 am
Opening of proposals	03/28/2024 10:30 am

Inquiries

All correspondence and inquiries regarding this RFP must be done via Email: dhill@starkvillesd.com, and llong@starkvillesd.com. If a vendor does not receive a response within 24 hours, it is the responsibility of the vendor to call **David Hill or Leanne Long at 662-324-4050** and confirm that the email message was received.

Basis of Award

1. Starkville Oktibbeha Consolidated School District School Board will approve awardee.
2. Winning bid must include three references of similar application, size, and complexity.
3. Awardee must be able to secure any necessary permits.
4. Additional considerations will be given to bidders on the exact equipment specified.
5. Winning bid must include access to a Helpdesk and Network Management System. (24x7x365)
6. Price (lowest **and/or** best bid) will be the primary factor in determining awardee.
7. Cameras **MUST** be compatible with our existing Rhombus system.
8. Service Provider **MUST** complete the **MANDATORY** walk through. **NO PROPOSALS WILL BE ACCEPTED FROM SERVICE PROVIDERS WHO DO NOT COMPLETE THE MANDATORY SITE VISIT.**

Qualifications

Awardee **MUST**:

- be an authorized distributor of specified manufacturer with minimum five (5) years experience.
- be an authorized installer of specified manufacturer.
- have a pre-installation meeting to discuss the complete installation of system with SOCSO to ensure compatibility of system.
- Conform to manufacturer's standard service conditions during and after installation.

General Conditions

Delivery of Bids

Any interpretation of the documents will be made by written addendum only issued by the Superintendent, or Director of Instructional Technology, and a copy of such addendum will be posted on the district web site. The district will not be responsible for any other explanation of the proposed document.

As per Mississippi Code of 1972, as amended: SEC. 31-7-13, Bid requirements and exceptions; (iv) no addendum to these bid specifications shall be issued by the district within twelve (12) hours of the date and time herein stated for receipt of bids.

All bids must be submitted in accordance with Section 31-7-13 of Mississippi code of 1972 as amended, and must be properly executed and signed by a responsible officer or employee of the Bidder.

All bids must be typed or written (legibly) in ink. Any alterations or changes that are made must be done in ink and initialized by the person who signs the Bid Proposal Form.

Bids should be checked before submission for accuracy and correctness since the SOCSD School Board WILL NOT be responsible for any errors for which the bidder is responsible.

The district reserves the right to reject bids from Bidders who submit poorly completed bids.

Bid Opening

All bid openings are open to the public. The Starkville Oktibbeha Consolidated School District staff will read a summary of each bidder's bid and answer questions to the extent possible at that time. Any information provided in the bid which contains trade secrets or confidential commercial or financial information and which bidder does not wish to be disclosed other than for purposes of evaluating it must be clearly labeled on each sheet as confidential.

All disclosures of bid information to interested parties will be made in compliance with the Starkville Oktibbeha Consolidated School District policies and procedures established in accordance with the Mississippi Public Records Act of 1983 as defined in Section 25-61 of the Mississippi Code.

Due to the nature and diversity of the proposals, a significant amount of time may be required to determine which proposal provides the best option for Starkville Oktibbeha Consolidated School District. The evaluation process will not be complete until the district has determined the best proposal based on all factors.

Right to Reject Bids

The Starkville Oktibbeha Consolidated School Board reserves the right to reject any and/or all bids or any groups thereof and to waive any defect or informality in any bid or bidding procedures.

Detailed Specifications

The specifications provided in this section are intended to convey the characteristics of the surveillance cameras. The cameras must meet the following requirements (or equivalent):

SEE ATTACHED Floor Plan for Camera Location.

- Rhombus R200 (Must meet or exceed this item's specifications.) – General hallways and areas
- Rhombus R400 (Must meet or exceed this item's specifications.) – Larger areas like Cafeterias/Gym
- Rhombus R360 (Must meet or exceed this item's specifications.) – General Office Spaces or Crossways
- Rhombus R510 (Must meet or exceed this item's specifications.) – Outdoor Perimeters

Sudduth Elementary Camera Counts			
Camera	Unit Cost	Total	Total Cost
Rhombus R200 (Must meet or exceed this item's specifications.)			\$0.00
Rhombus R400 (Must meet or exceed this item's specifications.)			\$0.00
Rhombus R360 (Must meet or exceed this item's specifications.)			\$0.00
Rhombus R510 (Must meet or exceed this item's specifications.)			\$0.00
Total			\$0.00
Camera Licenses			
Item	Unit Cost	Units	Total Cost
Rhombus Licenses - per camera connection			\$0.00
		Total	\$0.00
Camera Installation			
Item	Unit Cost	Units	Total Cost
Installation and Labor			\$0.00
		Total	\$0.00
Camera Total Cost			
		Total	\$0.00

Henderson Ward Stewart Camera Counts

Henderson Ward Stewart Camera Counts			
Camera	Unit Cost	Total	Total Cost
Rhombus R200 (Must meet or exceed this item's specifications.)			\$0.00
Rhombus R400 (Must meet or exceed this item's specifications.)			\$0.00
Rhombus R360 (Must meet or exceed this item's specifications.)			\$0.00
Rhombus R510 (Must meet or exceed this item's specifications.)			\$0.00
Total			\$0.00
Camera Licenses			
Item	Unit Cost	Units	Total Cost
Rhombus Licenses - per camera connection			\$0.00
		Total	\$0.00
Camera Installation			
Item	Unit Cost	Units	Total Cost
Installation and Labor			\$0.00
		Total	\$0.00
Camera Total Cost			
		Total	\$0.00

QUOTE SUBMISSION FORM

Company Name of Service Provider _____

Corporate Headquarters Address _____

City _____ State _____ Zip _____

Service Provider Contact Name _____

Service Provider Contact Phone Number _____

Service Provider Contact Email Address _____

Address of Mississippi Office _____

City _____ State _____ Zip _____

24 Hour Toll Free Help Desk Phone Number _____

To be submitted with the worksheets above:

- Description of Help Desk Procedures
- Description of Service Response Procedures
- 3 References for similar installations as described in the specifications.
- Complete description of the vendor's NOC, including times of operation.

Site Visit Form

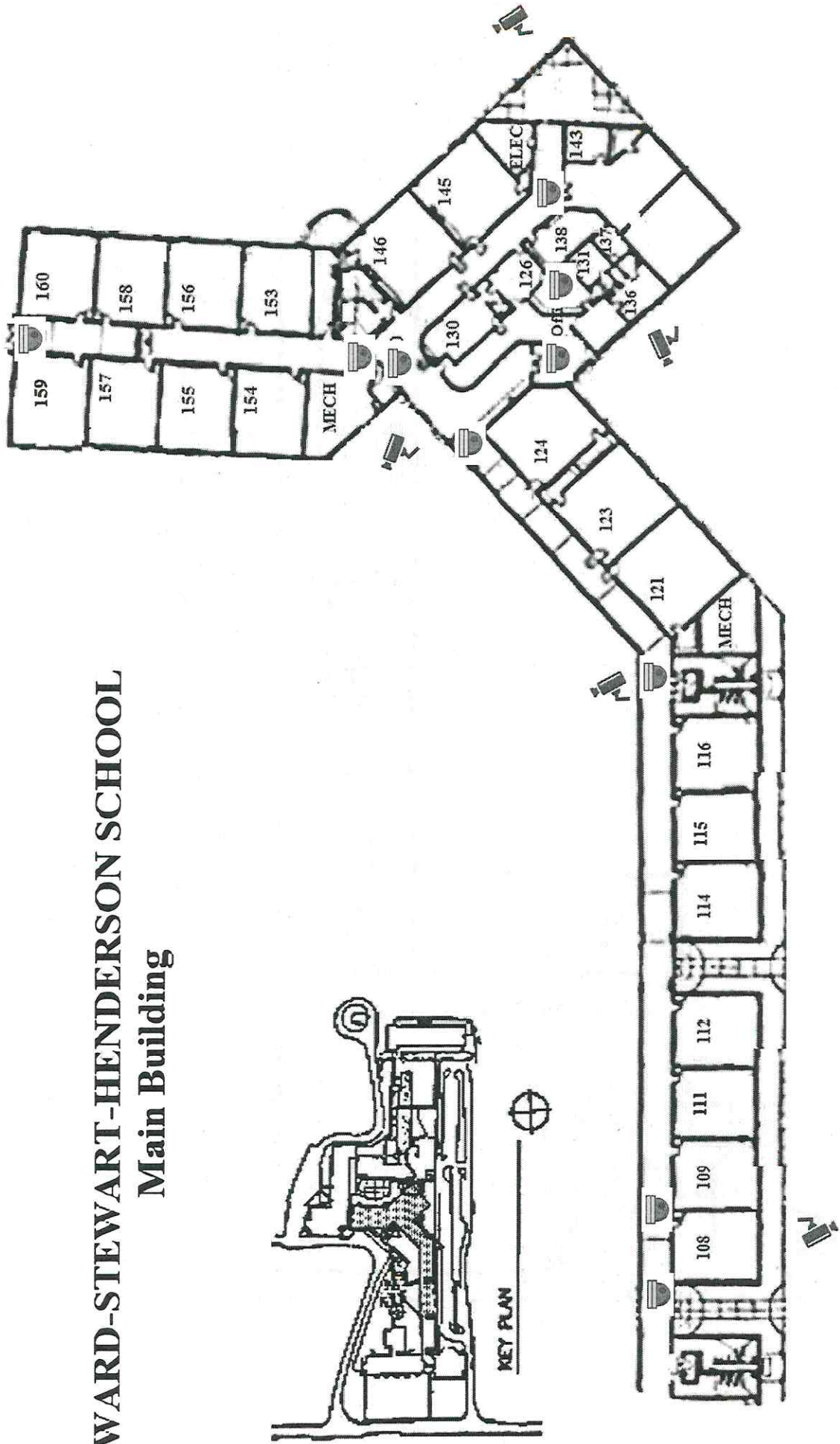
(Contact information for changes/updates/clarifications)

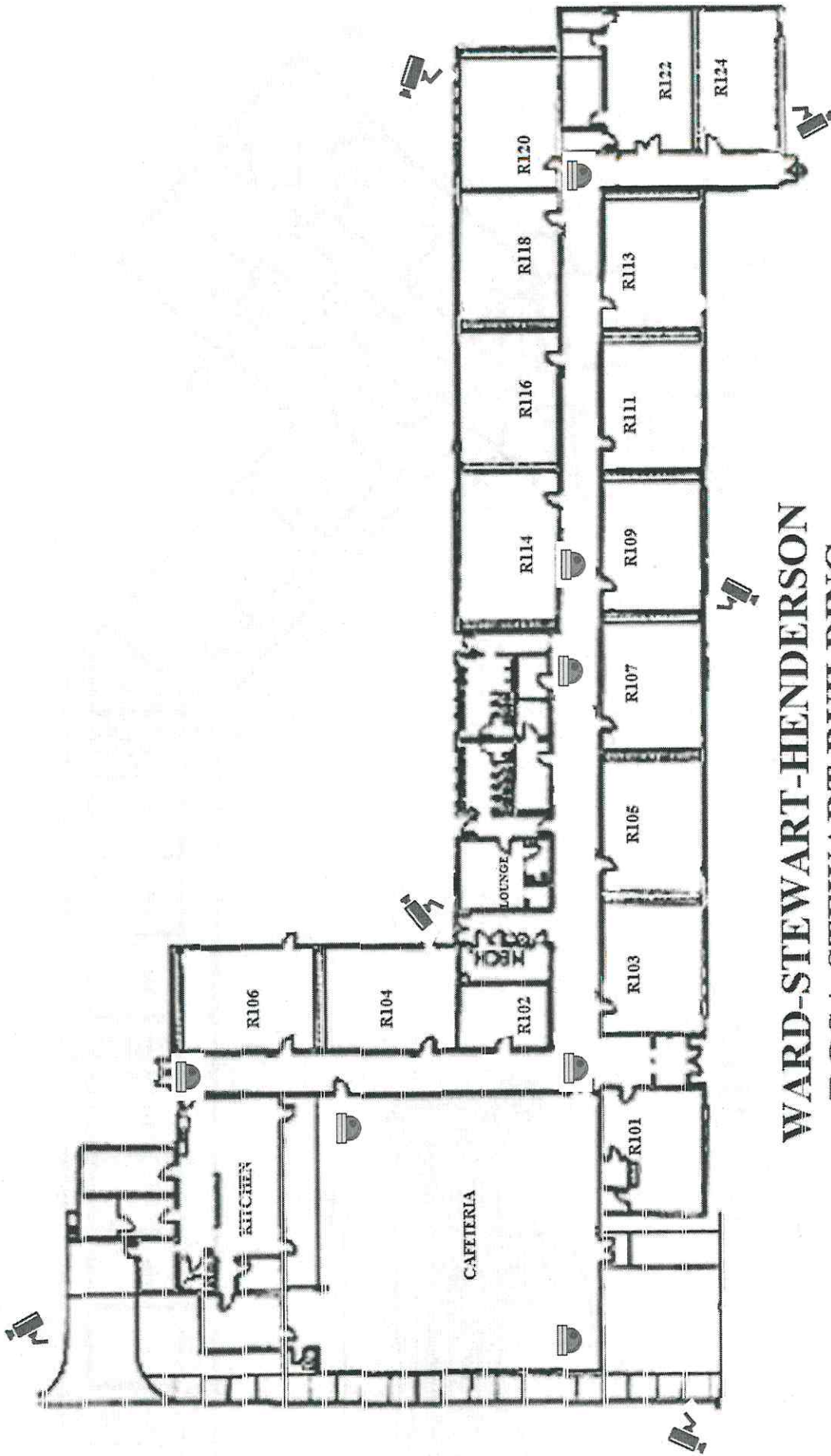
Date _____
Vendor Name _____
Contact Name _____
Address _____ _____
Phone Number _____
Email Address _____
Check preferred method of contact: <input type="checkbox"/> Email <input type="checkbox"/> Phone

Bid Evaluation Matrix

Factor	Points	Vendor 1	Vendor 2	Vendor 3
Price of the products and services	40			
Bid exact specified equipment	25			
Authorized Rhombus dealer	20			
Local or in-state service vendor	15			
Total	100			

WARD-STEWART-HENDERSON SCHOOL Main Building

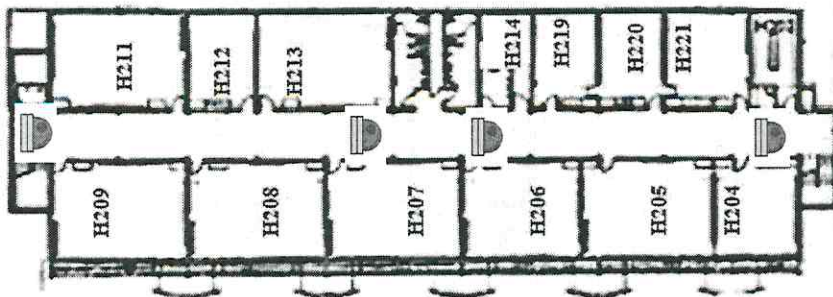




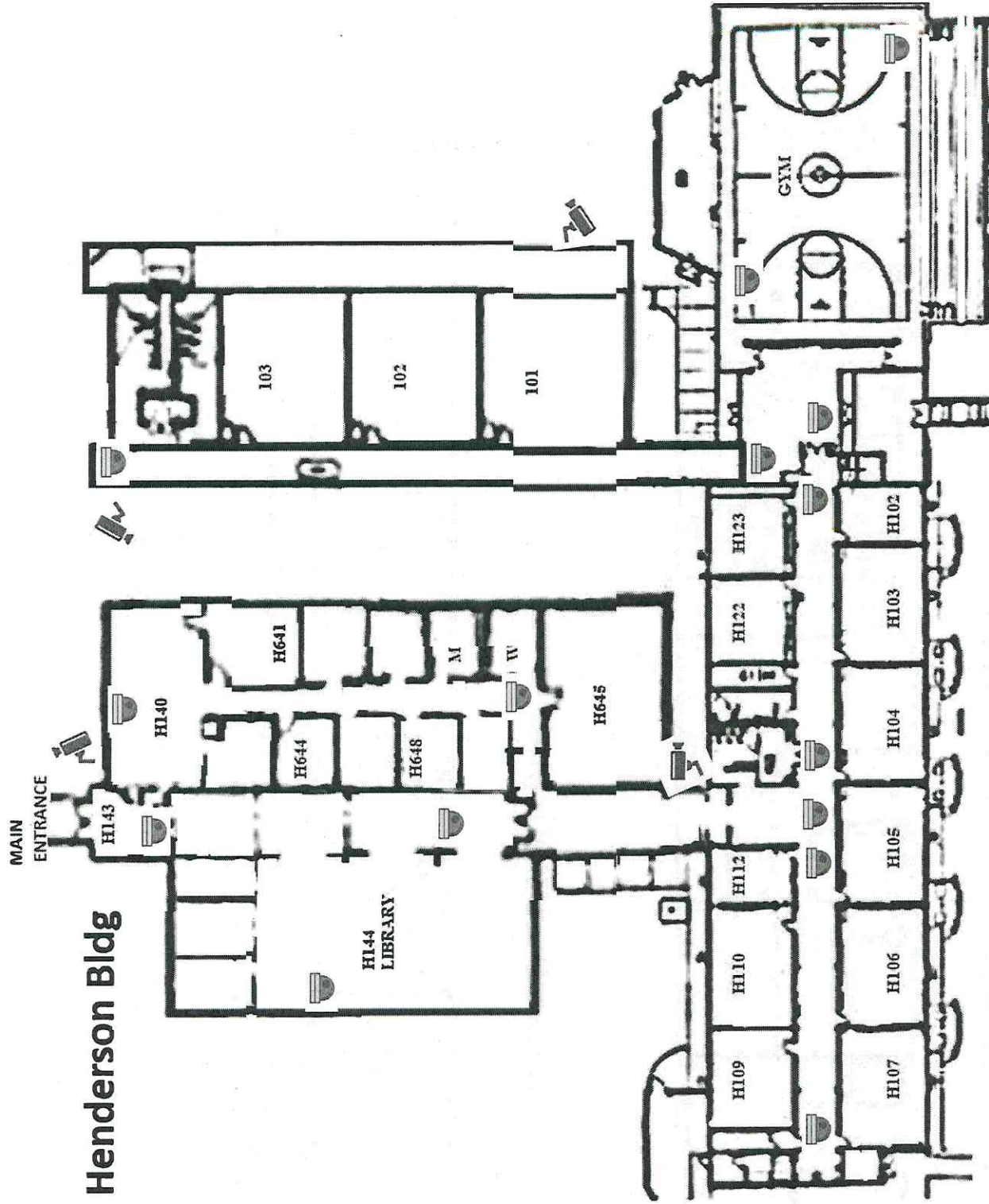
**WARD-STEWART-HENDERSON
ROSA STEWART BUILDING**

MAIN
ENTRANCE

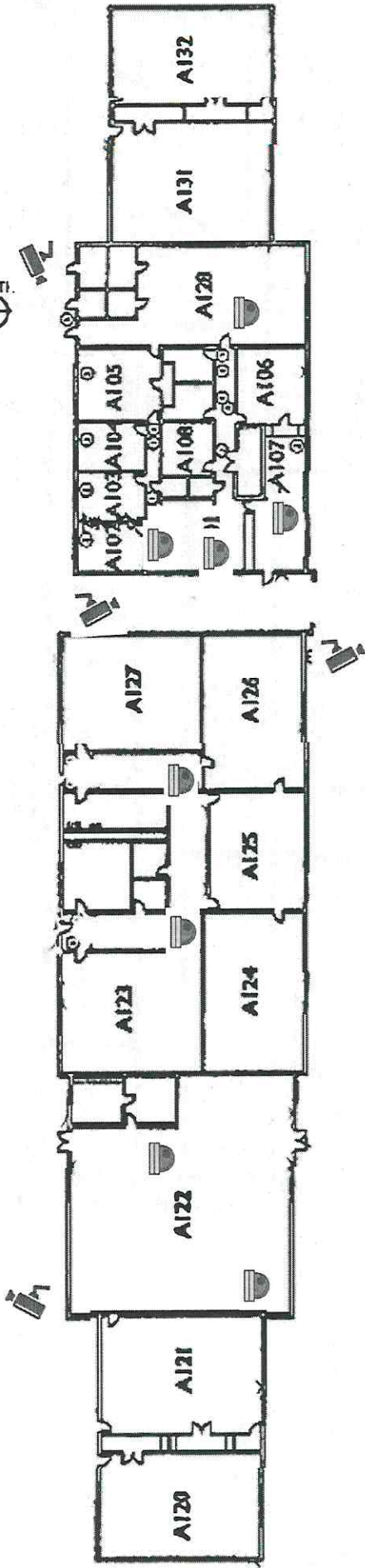
WSH Henderson Bldg



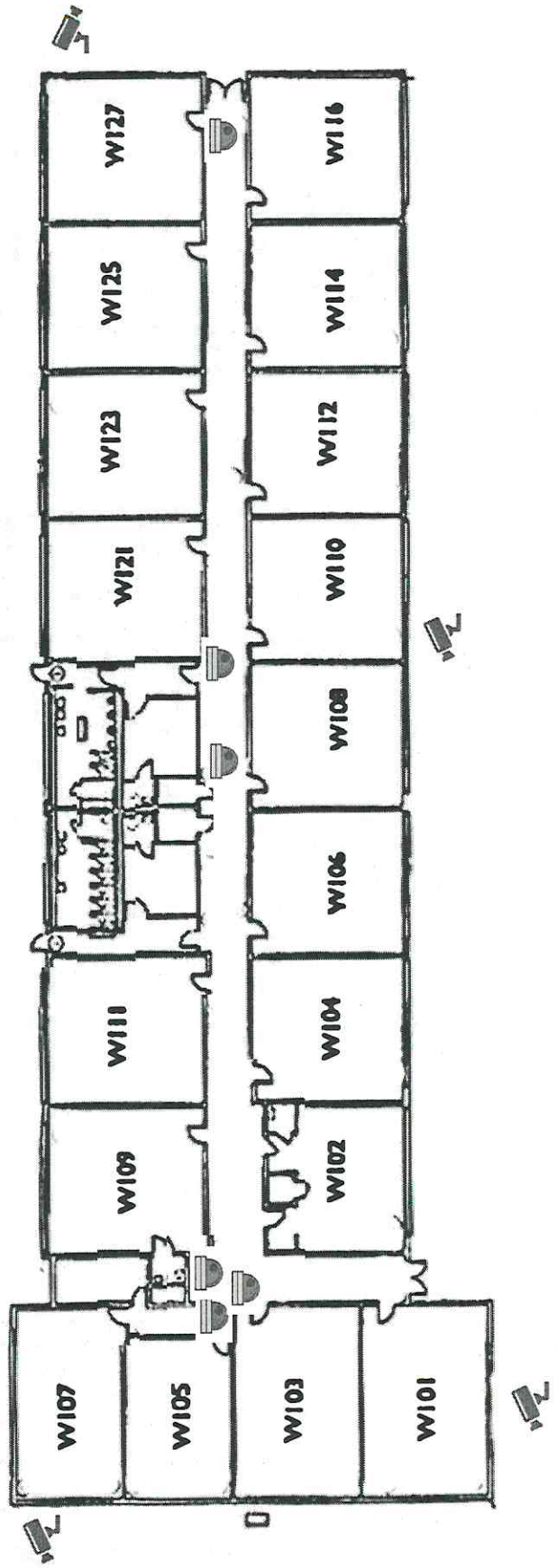
Henderson 2nd floor

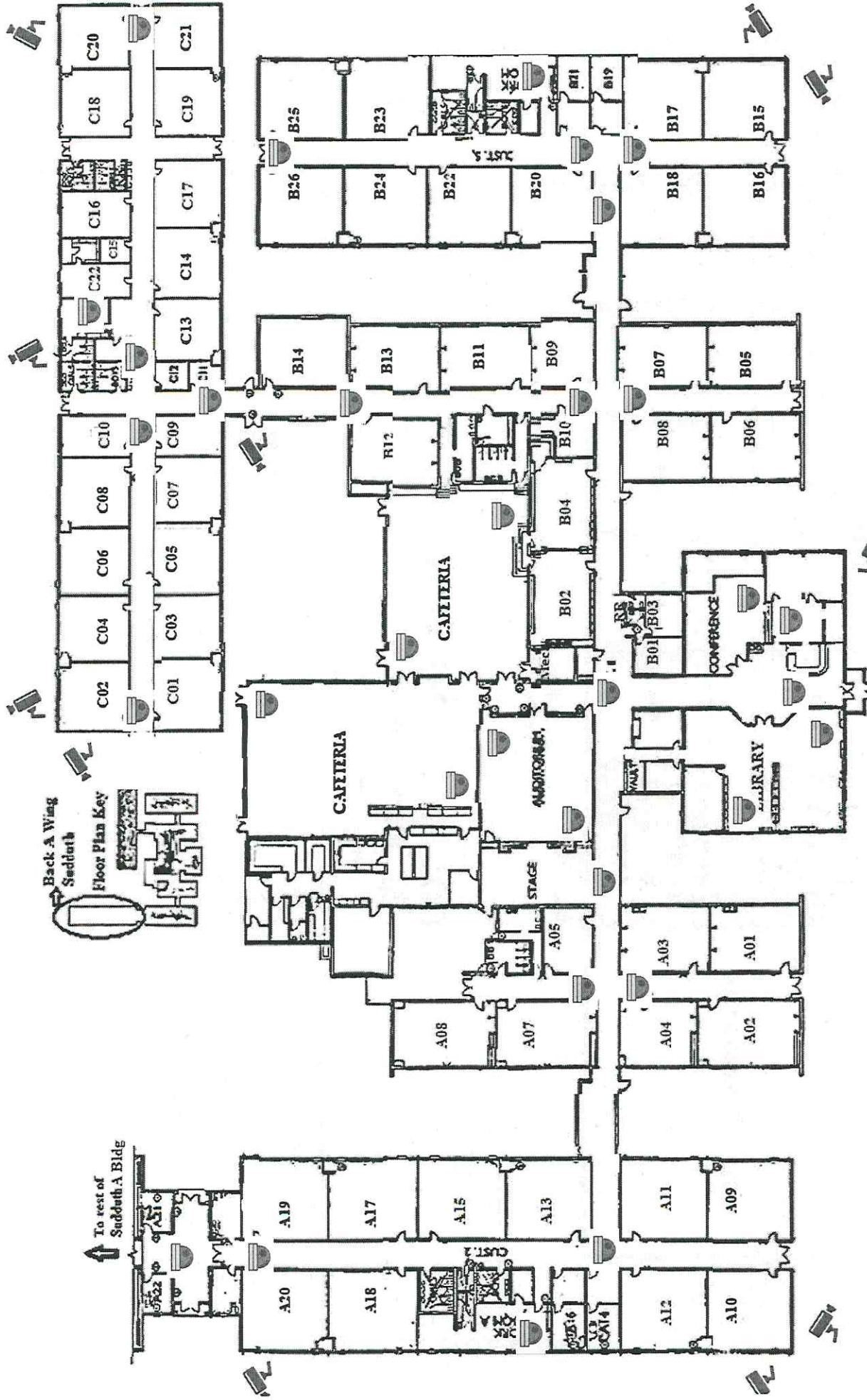


Ward Stewart Henderson - ANNEX Building

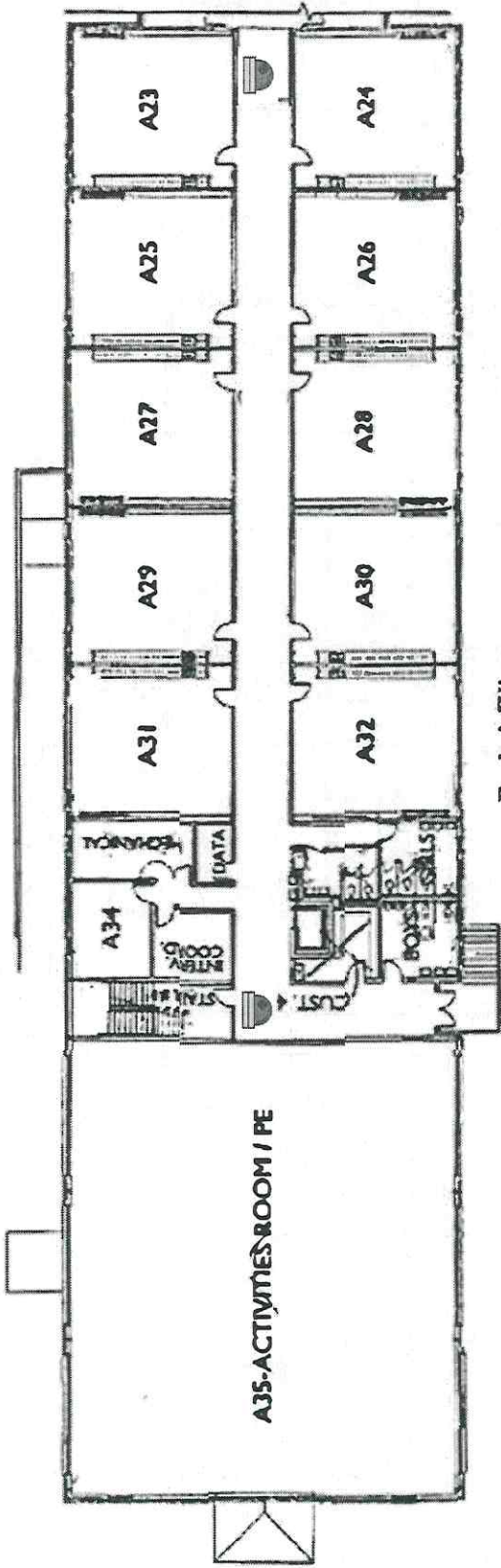


WHS - WARD Building





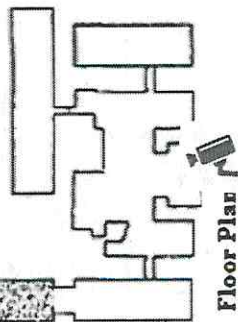
SUDDUTH ELEMENTARY



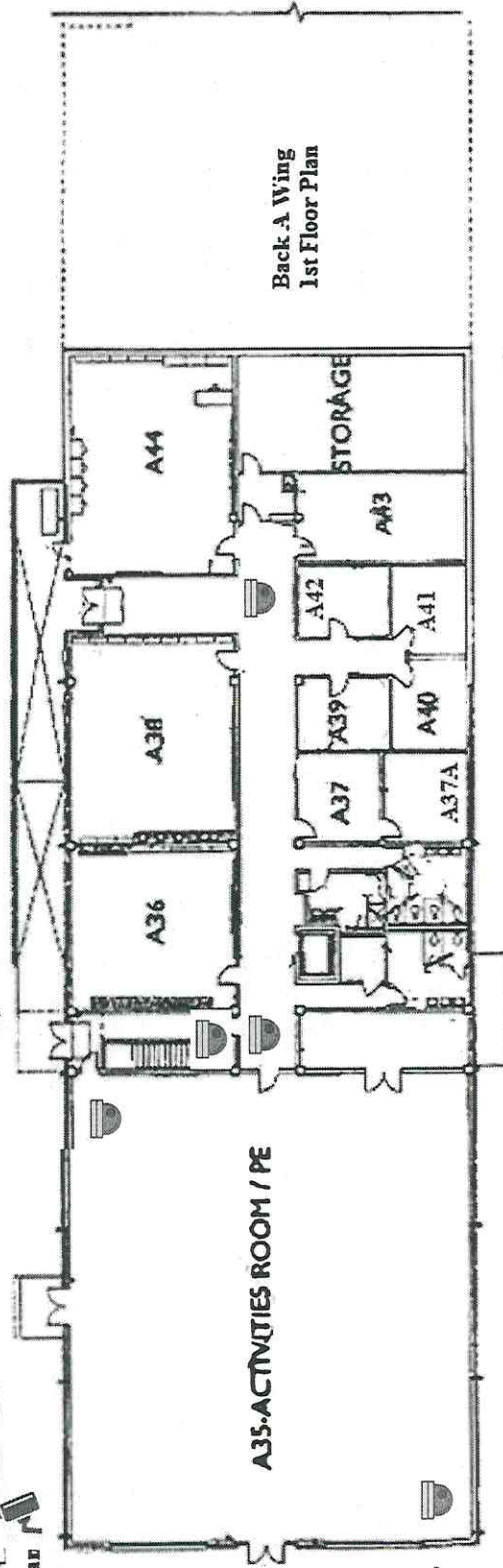
Back-A Wing
2nd Floor Plan

SUDDUTH ELEMENTARY

BACK - A WING



Floor Plan



Back-A Wing
1st Floor Plan